



## RENTAL BROKERAGE APPLICATION

2406 Boston Post Road, Larchmont, NY 10538

Phone: 914-834-8200 • Fax: 914-834-8065

harborviewrealestate.com

Fill out **WHITE COPY ONLY-**  
front and back

### APPLICANT INFORMATION

Date: \_\_\_\_\_ Agent: \_\_\_\_\_

Applicant Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_

E-Mail for notification: \_\_\_\_\_

#### Tenant History

Present Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_ Years at present address: \_\_\_\_\_

Reason for Move: \_\_\_\_\_ Present Lease Expiration Date: \_\_\_\_\_

Are you ready to move? \_\_\_\_\_ or just looking? \_\_\_\_\_ Has applicant(s) ever been party to a landlord/tenant legal dispute? \_\_\_\_\_

#### Employment Information

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Position: \_\_\_\_\_ Annual Salary: \$ \_\_\_\_\_ How long employed: \_\_\_\_\_

Work Phone \_\_\_\_\_ Other source of income: \_\_\_\_\_ \$ \_\_\_\_\_

#### Credit Information

Credit Cards: \_\_\_\_\_ YES \_\_\_\_\_ NO Bank Name: \_\_\_\_\_ How would you rate your credit? \_\_\_\_\_

Is any occupant a smoker? \_\_\_\_\_ YES \_\_\_\_\_ NO What was your last credit score \_\_\_\_\_

### CO-APPLICANT INFORMATION OR GUARANTOR

Co-Applicant Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_

E-Mail for notification: \_\_\_\_\_

#### Tenant History

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Reason for Move: \_\_\_\_\_ Present Lease Expiration Date: \_\_\_\_\_

#### Employment Information

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Position: \_\_\_\_\_ Annual Salary: \$ \_\_\_\_\_ How long employed: \_\_\_\_\_

Work Phone \_\_\_\_\_ Other source of income: \_\_\_\_\_ \$ \_\_\_\_\_

#### Credit Information

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### OCCUPANCY DETAILS

Size Desired? Studio 1 Bdrm 2 Bdrm 3 Bdrm Rent Range \$ \_\_\_\_\_ to \$ \_\_\_\_\_

Towns Preferred: \_\_\_\_\_

# of People to Occupy: \_\_\_\_\_ # Adults: \_\_\_\_\_ # Kids: \_\_\_\_\_ Age(s): \_\_\_\_\_

Pets: \_\_\_\_\_ NO \_\_\_\_\_ YES Type: \_\_\_\_\_ Breed: \_\_\_\_\_ Pet Age: \_\_\_\_\_

### RENTAL BROKERAGE AGREEMENT

It is hereby agreed that if the undersigned tenant(s) rent or obtain an apartment that an agent or designee at HarborView Properties has represented to them whether directly or indirectly, that a brokerage fee of 12% of the annual rent is due at lease signing. Furthermore, Harborview Properties or its designee does not warrant the physical condition of any property, nor do we make any representations as to any improvements, repairs or upgrades to the property, parking, utility costs or any other landlord representations. Tenant should read the lease and riders and rely on their own due diligence.

In the event of any breach of this agreement, the undersigned will be held liable for all legal costs to HarborView Properties in the enforcement of this agreement including legal fees, interest and related court costs.

Above is Agreed & Accepted:

**TENANT-SIGN HERE** > \_\_\_\_\_ **Co-Tenant-SIGN HERE** \_\_\_\_\_

NOTES: \_\_\_\_\_

WHITE - OFFICE COPY

CANARY - AGENT COPY

PINK - CUSTOMER COPY



