

**9300 Realty Management, Inc.**  
**740 Broadway, Second Floor, New York, NY 10003**

**PERSONAL INFORMATION**

Applicant/Guarantor (circle one) **NAME:** \_\_\_\_\_

Date of Birth (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_ Soc Sec #: \_\_\_\_-\_\_\_\_-\_\_\_\_ Canadian # \_\_\_\_-\_\_\_\_-\_\_\_\_

Phone: Work: \_\_\_\_\_ Cell/Home: \_\_\_\_\_ Email: \_\_\_\_\_

Please list the names of any additional occupants of the unit: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

**Applying For:**

Address: \_\_\_\_\_ Apt #: \_\_\_\_\_ Length of Lease: \_\_\_\_\_ Rent: \$ \_\_\_\_\_ Agent: \_\_\_\_\_

**Residence History:**

Current Address: \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

How long have you lived at this address? \_\_\_\_\_

Present Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_

Current Rent: \$ \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

**Employment Information**

Current Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

Is this a new job? \_\_\_\_\_ Date of Employment: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Salary: \$ \_\_\_\_\_ Department Head: \_\_\_\_\_

**Financial Information**

Bank Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Checking Account #: \_\_\_\_\_ Savings Account #: \_\_\_\_\_

Other Income Source: \_\_\_\_\_ Amount (per Year): \_\_\_\_\_

**Other:**

College Attended: \_\_\_\_\_ Major: \_\_\_\_\_ Yr Grad: \_\_\_\_\_

Business Ref/CPA/Attorney: \_\_\_\_\_ Phone: \_\_\_\_\_

9300 Realty Management, Inc. is hereby authorized to obtain any and all information they deem necessary for the processing of my rental application, including but not limited to credit reports, civil and criminal background checks, prior rental history, current and past employment history, motor vehicle records, etc. I understand that the rental application fee is non-refundable even if my rental application is denied that the information on this form may be maintained in a tenant data base for up to 7 years after I vacate the property. I hereby authorize to release any of the information that it obtains to the prospective landlord and any dual or cooperating real estate agent. I represent and certify that the information that I have furnished to and the prospective landlord is true. Pursuant to federal, state, and local law: 1) If we take adverse action against you on the basis of information contained in a tenant screening report, we must notify you that such action was taken and supply you with the name and address of the consumer reporting agency that provided the tenant screening report on the basis of which such action was taken; 2) if any adverse action is taken against you based on information contained in a tenant screening report, you have the right to inspect and receive a free copy of that report by contacting the consumer reporting agency, NTN-New York, PO Box 1023 Turnersville, NJ 08012, Telephone: 800-422-8299 or [www.tenantalert.com](http://www.tenantalert.com); 3) every tenant or prospective tenant is entitled to one free tenant screening report from each national consumer reporting agency annually, in addition to a credit report that should be obtained from [www.tenantalert.com](http://www.tenantalert.com) or National Tenant Network; and 4) every tenant or prospective tenant may dispute inaccurate or incorrect information contained in a tenant screening report directly with the consumer reporting agency.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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